



**PORT VALE FC FOUNDATION**

**PERSON SPECIFICATION**

**Job Title:** Development centre Coach

**Grade:** Casual Agreed Rate

**Date:** 2017

<b>FACTOR</b>	<b>ESSENTIAL</b>	<b>HOW ASSESSED</b>	<b>DESIRABLE</b>	<b>HOW ASSESSED</b>
<b>(1) Relevant Experience</b>	Previous experience of delivering sessions to the governing bodies standards within an elite environment.	Interview/ CV	Experience in delivering in a school environment such as PE / Lunch time and after school clubs.	CV / Interview
<b>(2) Formal Academic Qualifications</b>			GCSE Maths and English.	CV/Certificates.
<b>(3) Vocational Qualifications and Training</b>	National coaching qualification endorsed by the sport's governing body. Health and Safety at Work. First Aid & Safeguarding.	CV/certificates & Interview.	FA licensed coach member	CV / Interview
<b>(4) Specialist Knowledge</b>	Level 2 Football Youth award module 1	CV/certificates.	Other NGB awards Youth award level 2	CV/Certificates. Interview.

FACTOR	ESSENTIAL	HOW ASSESSED	DESIRABLE	HOW ASSESSED
<b>(5) Job Related Skills and Abilities</b>	<p>Must be able to communicate effectively with participants, customers, visitors and staff.</p> <p>Good IT skills, including word processing, spreadsheets and databases</p> <p>The ability to work under own initiative and be pro-active in driving the organisation forward.</p>	Interview / CV		
<b>(6) Physical Requirements and Personal Attributes</b>	To represent Port Vale Foundation Trust in a professional manner at all times; to include dress, presentation, hygiene, attitude, conduct and professionalism	Interview/references.	<p>Enthusiasm and passion for sport</p> <p>A positive attitude towards professional development and their own learning</p> <p>Creative in problem solving situations together with a willingness to take on or try new approaches and ideas</p>	Interview / CV
<b>(7) Special Working Conditions</b>	<p>Have a clean enhanced DBS check.</p> <p>Hold a valid full, clean UK driving licence.</p> <p>Required to work evenings and weekends and occasional match days.</p> <p>Reliable approach to working hours</p>	Interview/ CV		