



PORT VALE FC FOUNDATION TRUST
DEVELOPMENT CENTRE COACH
JOB DESCRIPTION

Job Title: Development Centre Coach		
Post Ref:	Salary Grade: Casual agreed rate of pay	Date of Issue: 2017
Responsible To: PVFC Foundation Manager		

Main Purpose of Job:

To instruct/coach and supervise all participants in the classes ensuring coaching coheres with the standards of the National Governing Body of the sport.

Main Tasks/Duties/Responsibilities

1. To assist the Football development officer in the planning and delivering of the Foundations player development centre.
2. Delivery of a high quality coaching sessions, linking male and female players in to the PVFC academy.
3. Lead responsibility for an age group within the player development centre.
4. To be able to give first aid treatment where necessary.
5. Lead by example by creating exceptional session delivery plans and delivering to the highest standards at all times
6. To ensure the correct procedures are adopted in the event of an emergency.
7. To keep registers for attendance, promotion and exam purposes.
8. To collect and record course data

General

1. To be aware of and comply with current Health and Safety Regulations and the Foundations Health and Safety policy and procedures as they relate to the duties and responsibilities of the post.
2. To undertake any appropriate training as required.

3. To maintain awareness of risks and feed these into the formal risk management process and also to control the risks inherent in your job and report any risk concerns to your manager.
4. To be aware of and adhere to the Foundations codes of conducts.
5. To undertake any other duties that may be reasonably allocated to the postholder commensurate with the grading and responsibilities of the post.

This job description is not exhaustive providing an indication only of the scope and length of the main duties and responsibilities to be undertaken by the postholder and may be subject to amendment or alteration. It may be changed from time to time to meet changing circumstances and does not form part of your contract of employment.

Disclosure of Criminal Convictions

If you are offered appointment to this post, you will be required to obtain an enhanced disclosure from the criminal Records Bureau.